

Oconee County Library Board

Jan. 18, 1988

Presiding: Wayne Turnbull, chairman

Attending: Turnbull, Day, Purvis, Dawson, Wiley, Rice, Grayson,
Ames, Anwater, Brown, McLeary

The quarterly meeting of The Oconee County Library Board was held on Jan. 18, 1988 at The Oconee County Library at 7:30 pm with Wayne Turnbull, chairman, presiding. Mr. Turnbull welcomed a new Board member, Mrs. Ellen Purvis, representing The City of Watkinsville. Mr. Turnbull dispensed with the reading of the last regular meeting and the called meeting. A copy of the Treasurer's report was received as information and is attached to the minutes. Mrs. Dawson reported that a total of \$72,711.44 was collected for the Building Fund with \$6,321.12 remaining in the local account. Diane Wiley, chairman of The Nominating Comm., submitted the name of Patsy Day to serve as Secretary for one year. There being no further nominations, Mrs. Day was elected Secretary.

Mrs. Ames reported that The Oconee Co. Library had received the 60 volume set of Library of America with the \$500. local match to come from The Book Sale funds. She reported on the library legislative priorities for 1988 and the Legislative Lunch to be held on Feb. 4. Mrs. Anwater reported that things were progressing smoothly in Watkinsville and Bogart. Mrs. Brown reported that regular programs of the library were well attended and the staff were working well together.

Mr. Turnbull thanked Board members for work on Christmas Tree and parade with special Thanks to project chair, Sharon Johnson. He presented the new plaque for building to the Board.

After a discussion of the present policy for use of the Auditorium, a committee of Mrs. Grayson, Mrs. Purvis, Mrs. Rice,

Mrs. Auwater and Mrs Brown was appointed to draw up a new policy.

Mr. Turnbull reported that the building is in overall good shape with some things still to be finished. ^(heat in basement, wall covering, lines in parking lot, outside lights, + hand capped parking) Mike Thornton is to draw up basic landscape plan for the library.

\$ 7,606.31 of Building Funds are left to be spent by July 1st. for the following: Computer & printer, telephone system, electric typewriter and landscaping. Mrs. Brown, Mrs Ames and Mrs. Auwater to make final decisions on the purchases.

Lyn O'dinhal, Bagart branch librarian, submitted her resignation effective 3/24/88 due to a trip to China. The Personnel committee of Mrs Hardigree, Mrs McLeay, Mrs Wiley and Mr. Turnbull will advertise the position in February.

Under old business Mr. Turnbull reported on the King Research meeting on Nov 19, 1987 at Oconee Co. Library which was a planning/study session for long term goal setting for Directors, staff and trustees.

In honor of Gayle Christopher who rotated from the Board after 10 years of service, the other board members purchased a book for the library.

The meeting was adjourned at 9:30pm with refreshments following.

Pattie Jay
Secretary

Oconee County Library Board

April 25, 1988

Presiding: Wayne Turnbull

Attending: S. Johnson, C. McLesay, E. Purvis, V. Wells, P. Juy,
J. Grayson, M. Rice, D. Wiley, B. Dawson, C. Stiving,
W. Turnbull, David Hanford, B. Brown, C. Auerwater, K. Ames

The quarterly meeting of The Oconee Co. Library Board was held on April 25, 1988 at the Library at 7:30pm with Wayne Turnbull presiding. Mr. Turnbull welcomed David Hanford, mayor of Watkinsville. The minutes were approved as read. Mrs. Wells presented The Treasurer's Report.

Mrs. Ames urged all to attend a meeting of The King Research Committee on May 19, 10am, at Athens Regional Library. She also reported that The Regional Board voted to add a \$8.00 processing fee for each lost book beginning on July 1st. All were invited to The May 20 retirement party for Anne Buxton. The Regional Board voted to adopt a new Extension Service plan. Copy is attached to these minutes.

Mrs. Auerwater reported that Rosemary Anderson started work as The Bogart Librarian on April 1, 1988. Mrs. Anderson will try a change in library hours opening from 10 am - 1pm on Saturdays and will begin on June 1st one month circulation time. The toilet in Bogart needs repair.

Mrs. Brown reported on plans for summer reading club, "Sail away with Books". Kelly Linbaugh has been hired as Library Assistant III.

Mrs. Grayson, chair of committee on Auditorium use, distributed copies of suggested policy for use of The Multi-Purpose Room. Mrs. Wells made a motion to adopt the policy, seconded by Mrs. Stiving, and the motion carried.

Mrs. Grayson then presented the guidelines for the use of Conference room. Mrs. Johnson made a motion to adopt these guidelines as library policy, and the motion was seconded by Mrs. McLary. The motion carried.

Mr. Grayson reported that it was uncertain as to whether we would get any more used books from Baker & Taylor for our Book Sale in Oct. However we are collecting books now for the sale.

Mr. Turnbull reported on the status of construction:

- ① A Southern Bell Advanced system of telephones ~~are~~ is being installed,
- ② Two bids on the outside lighting
- ③ Paving - work on the old paving is needed before lines are painted in the parking lot.
- ④ Landscaping - a plan has been drawn by Mike Thornton.

Concern was expressed over how the Multi-Purpose Building to be built next door to the Library will affect the Library as to safety hazard, parking problems and the landscaping. Mrs. Wells, Dwy and Grayson were asked write up the concerns relating to the Multi-Purpose building in relation to the library for the Commissioners meeting.

Mrs. McLary reported that she & Mrs. Brown had audited the library's books and ^{the books} were found in order. Report attached.

Under new business, \$6,003.04 is left in the Bldg. fund as of March 31, 1988. A landscaping committee composed of Mrs. Wells, chair; Mrs. Purvis & Mrs. Rice was appointed to study ~~the~~ the landscaping of the library and make recommendations to the Board.

The Oconee Co. Library Budget for 1988-89 was presented. Copy attached. A motion to accept the budget was made by Mrs. Wells, seconded by Mrs. Purvis. The motion carried.

It was reported that the Library Book drop at Bogart was destroyed by vandals and will be ^{partially} replaced by the Insurance company.

There being no further business, the meeting was adjourned at 9:25 pm.

Pattie Dwy
Secretary

Oconee County Library Board

July 18, 1988

Presiding: Wayne Turnbull

Attending: Turnbull, Johnson, Grayson, Purvis, Stiving, Hardigree, Dawson, Rice, McLeary, Auwater, Brown, Day

The quarterly meeting of the Oconee County Library Board was held on July 18, 1988 at 7:30pm at the Library with Wayne Turnbull presiding. The first order of business was the introduction of new staff members, Kelly Linbaugh and Elma McGuire. Mr. Turnbull reported that \$6,091.70 is available in the Building Fund. Recent expenditures have been: all the state grant which was used for three computers. Other expenses will be lighting and painting lines on the parking lot which will cost about \$1500. One more computer will be purchased.

The minutes were approved as amended. There was no treasurer's report.

Mrs. Auwater reported that the King Research project would have its final meeting in Sept. in Madison. The construction account has been closed with the audit next week. The Saturday News at Bogart are working out well.

Mrs. Brown reported the Adult programming will start again in the fall. 670 children are in the Reading Club, with all summer programs well attended.

The guidelines for Computer/typewriter use were discussed. Mrs. Auwater, Mrs. Brown, Mrs. Ames and Mr. Turnbull will work on initial guidelines for the fall Board meeting. Mrs. McLeary made the motion to authorize the above committee to set up the guidelines as soon as possible, seconded by Mrs. Rice, and motion carried. The Athens Regional Board will be July 21, 1988.

Mrs. Dawson made the motion that Sharon Johnson's name be submitted to the Board of Education for a full term. Mrs. Purvis seconded the motion, and it carried. Mrs. Johnson is currently filling an unexpired term.

July 18, 1988

Mr. Turnbull appointed a nominating committee of Mrs Storing, Mrs McLary and Mrs Grayson. To present a slate of officers for 1989 at The October, 1988 meeting.

It was announced that several gifts have been received including \$2500. from Bishop Christian Church.

Mrs. Purvis presented the report of The Landscaping committee. The Classic Nursery had done a free landscape plan which needs more work. The committee will work with Henry Hilbs to review The Classic + Thornton plans. \$6,000. is budgeted for landscaping and other expenses. It was agreed that grassing was the most immediate need with the drought delaying plantings. A call meeting may be necessary in Sept.

Hosting a meeting for The Board of of The Oconee Co. Chamber of Commerce was discussed and will be investigated further.

Oct. 15, 1988 is the date of The Oconee County Festival, and the Book Sale will be held at The library on that day.

There being no further business, The meeting was adjourned at 9:25 pm

Pattie Day
Secretary

Sept. 19 '88

Call meeting Oconee County Library Board

Presiding: Wayne Turnbull

Attending: Mildred Rice, Elaine Wiley, Virginia Wells,
Betty Dawson, Faye Grayson, Corinne Steving,
Sharon Johnson, Kathy Ames, Clair Auwarter,
Caroline Miley, Billie Brown - Ellen Purvis

Wayne called the meeting to order -

Kathy Ames reported on inspection ^{of building} by herself + Miles
Sheffer. Driven Const. has ^{5 year} warranty on overhang +
it is peeling. They have been made aware of this.

Tucker-Blount will take care of some minor heating
+ air-conditioning problems. Driven has list of
connections + will make them. A faucet has been
installed in the back. There ~~has~~ ^{have} been some repairs
on the paint work.

Faye Grayson reported on the book sale - ^{Baker - Taylor} ~~Taylor Baker~~
has not made a commitment on book donation, but
Norm Grayson is still discussing this possibility with them.
The board will hold a book sale on the weekend of
the Fall Festival (Oct. 15). If we get the donation, we
will have a two day sale; if not, it will be on the day
of the festival. ⁹⁻³ Sharon ~~Johnson~~ will schedule the
board member's work times. ~~Virginia Wells will handle~~
~~publicity.~~ The board will have a work day on
Thursday to set up for the sale.

Billie reported on a request from an Augusta artist
to hold an exhibition in the library auditorium. He sent a
sample of his work + Billie felt his subject matter

Wayne will present the matter

didn't fit into the guidelines on auditorium usage. The man felt he had the right to use the library for his exhibit and pursued his request to Claire, who agreed with Billie's decision. Kathy Ames offered to do some ~~res~~ research on the best policy to handle future requests of this type. We will need to add this to our guidelines for Auditorium usage.

The guidelines for using the computer & laminating machine are not finalized.

Landscaping: The county has agreed to give us some support on the work - The bank erosion at the back of the building is our most pressing problem. The parking lot needs to be redesigned to divert the water run-off. The grass needs to be seeded. We need to implement an irrigation system for foundation planting. The board decided to have the back area graded & the grass planted ^{on the entrance lawn} ~~at the back of the building~~ as our first priority. Ellen Roush, ^{Faye Graydon} Virginia Wells, landscape comm., will contact different gov. agencies seek their help in this project.

Kathy Ames told us about a grant available from the McArthur ^{in Chicago} Foundation to buy videos. The board voted to authorize Kathy to apply for this grant on behalf of the Oco. Co. Lib.

The next meeting will be Oct. 24th, 7:30 pm.

Next Thursday morning, at ^{Sept. 22} 7:00 am the board of governance will meet at the library. This is sponsored by the Chamber of Commerce. The object is better communication between the various county organizations & agencies. Wayne will represent the library as the lib. bd. Caroline McGray
Arthur Sed

Oconee County Library Board

October 24, 1988

Presiding: Wayne Turnbull

Attending: W. Turnbull, M. Rice, V. Wells, S. Johnson, J. Grayson,
D. Wiley, J. Hardigree, B. Dawson, P. Joy, B. Brown,
K. Ames.

The quarterly meeting of the Oconee County Library Board was held on Oct. 24, 1988 at 7:30pm at the library with Wayne Turnbull presiding. The minutes of July 18, 1988 and Sept 19, 1988 were read and approved as amended. The Treasurer's report was submitted by Mrs. Wells. A copy is attached. Mr. Dawson reported that \$6,188.47 is in The Building Account.

Mrs. Ames reported that the application to The McArthur Foundation had been submitted, and we should hear from it soon. She distributed copies of "Standards for Georgia Public Library Systems" that will be effective in 1992. Mrs. Ames asked that the Board select two major roles for Oconee Co. Library at the Jan., 1989 meeting, and to develop long range plans to implement the roles we select. Mrs. Brown reported that the Summer Reading program was successful with a total of 687 registered and 427 receiving certificates. The programs & workshops were well attended. A senior citizen, Col. Wess Bunker, asked in his will that donation be given to the library, and books will be purchased with the memorial gifts.

Mr. Turnbull reported that the Board of Education would reappoint Sharon Johnson at the November Board of Education meeting.

Mrs. Grayson reported that the Nominating Committee presented the following slate of officers: Chairman: Sharon Johnson; Vice-Chair: Wayne Turnbull; Sec: Mildred Rice; Treas: Virginia Wells. Mrs. Dawson moved that the slate of officers as presented by the Nominating Comm. be elected, seconded by Mrs. Hardigree. Motion carried.

The chairman reported on the Guidelines for use of equipment. After a discussion of the computer rules, Mrs. Dawson moved to accept the rules as amended, with Mrs. Johnson's second. Motion carried. After a discussion of the rules on the other equipment, Mrs. Rice made a motion to accept the rules, with Mrs. Dawson's second. Motion carried. Copy of the rules are attached to the minutes.

Mr. Turnbull appointed a committee of Mrs. Dawson, Mrs. Wiley, and Mrs. Hardigree to bring a report on a standard set of rules for the Library to the Jan. '89 meeting.

Mrs. Wells reported that the Landscaping Committee had met with James Huff of Soil Conservation Service, Cheyenne Johnson of County about the

Water run-off problem in ditch behind library. Mr. Turnbull reported on a letter from The Cooperative Extension service concerning the erosion suggesting use of a wall or cross-ties. Mrs. Wells + Mrs. Turnbull do meet with Mr. Chege Johnson immediately to secure the county's help.

Mrs. Johnson reported that the Book Sale proceeds were \$647.26 on Fri + Sat. with approx. \$200. more sold since the sale. Mr. Brown was authorized to sell the rest of books at any price in order to clear the auditorium before Election Day. Any leftover books to be donated to Athens Regional Library Friends for their sale.

Under old business: a maintenance contract on Heat/AC from Tucker Blount for \$696. per year was discussed, and it was decided to seek at least two more quotes.

Under new business: Sharon Johnson will be in charge of The Christmas tree and Ellen Purvis to head the Christmas parade committee.

Being no further business, The meeting was adjourned at 9:15 pm.

Pattie Joy
Secretary